

**OKMULGEE COUNTY RURAL WATER DISTRICT NO. 20**  
**P.O. Box 123-521 West Young-Morris, Ok. 74445**  
**733-4324- Fax 733-4281**  
**Amended 1.2.2023**

**Rules and Regulations for Memberships**

1. Application for membership approved, easement executed and recorded.
2. Membership fee paid.
3. Transfer fee paid.
4. If the Transfer is anything beyond residential use, a hydraulic analysis must be paid for and approved by the Districts Engineer.
5. When membership and transfers are approved a \$ 32.50 monthly minimum payment will begin with or without meter being set.
6. Before meter can be set, we must have an approved septic system final inspection sheet in our office, if not a pasture tap or a transfer.
7. After the conditions above are met the district requires a 72-hour notice to schedule the time and day when they can install the meter.
8. It is the customer's responsibility to install a pressure regulator if needed. We also recommend you install a water cut-off of valve by your house in the case of an emergency.
9. We have a night drop at the office for your convenience after hours. It is located by the front door. We will be checking meters in different areas from month to month for readings and maintenance. If you have any questions, please feel free to call, if it is after hours leave a message on our machine and we will follow up on the next business working day.
10. When buying or selling a property, the buyer has 30 days to have the membership transferred into their name or the membership will revert back to the District and a new membership fee will need to be paid before water membership will be reinstated.
11. Under the By-Laws Article 6 Section 2, each membership (meter) will entitle the owner not to exceed one line from the District's water system for one (1) residence or business. Each meter shall serve not to exceed one (1) residence or business establishment together with the necessary and usual out-buildings.

12. Double Hook-Ups - Failure to comply with District By-Laws, the District manager will investigate. A letter will be sent to the customer with knowledge of them being put on the next Board meeting agenda to explain the dual connection. Said customer may send a letter or personal representative in their absence. The Board then will have up to but not to exceed 60 days to determine the status. If the customer does not attend the meeting, send a letter or representative, then the Board will assume the customer is in violation and action will be taken.
13. Payments are due on the 16<sup>th</sup> of every month. A \$20 late fee will be applied on the 17<sup>th</sup> or next business day. Cut-off notices are mailed on the 17<sup>th</sup> of each month and the cut-off day is on the 27<sup>th</sup>, 8 a.m. or the next business day. To have water reinstated the reconnect fee is \$100.00 and will need to be paid by 4:00 p.m. and will only be accepted by cash or money order.
14. Any error due to billing or credit/debit card is between the software company and the customer.
15. Please be aware of your water meter location. Damage to meter can, antenna and box will be charged to the customer at the current rate. We understand things happen when mowing, weed eating etc. but it is up to the customer to make sure grass/weeds and or debris is clear of the meter.
16. If a customer disagrees with the water consumption, we may test the calibration of the meter. If we find the meter is inaccurate, the District will pay testing fees. If the meter is accurate then the customer will be responsible for testing fees.
  - Testing Fee-\$250.00
17. A hydraulic analysis must be paid for by the current property owner or the buyer of the property and is only good for 30 days. Even if the Engineer approves, the Board reserves the right to refuse a membership.
18. Any user who drops the PSI of the system beyond their water meter must pay to maintain a current pressure of a minimum of 30psi beyond their meter.

Thank you and welcome to our District,

Joe May, District Manager